

23 November 1960

MEMORANDUM FOR: Chief, Management Staff

SUBJECT: Letter of Appreciation for Services
Performed by [REDACTED]

25X1A9A

Recently my staff began a search for technical guidance in developing plastic cards to be used in a Remington SCHED-U-GRAPH showing a continuing record of NIS production. The specific need was for permanent cards which could take erasable notations reflecting current production progress. These new cards are to replace paper cards which have become too heavy and cumbersome for the pockets on the SCHED-U-GRAPH. They enable us to know the status of our production at a glance and improve the efficiency of our recordkeeping.

25X1A9A I should like to express my appreciation for the imagination and speed with which the OBI requirement was met by [REDACTED] of your staff and members of the Office of Logistics. 25X1A9A

[REDACTED]
Assistant Director
Basic Intelligence

25X1A9A

Distribution:

- O & 2 - addressee
- 2 - OBI (Ltrs /appreciation) SA
- 1 - chrono

25X1A9A SA/AD/BI: [REDACTED]:nh

11/25/80
X
11/25/80